



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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To: MEMBERS OF THE COUNCIL

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Tuesday, 14th July, 2015 at 7.30 pm, when the following business is proposed to be transacted:-.

### PART 1 - PUBLIC

- |    |  |         |
|----|--|---------|
| 1. | Apologies for absence  | 3 - 4   |
| 2. | Declarations of interest   | 5 - 6   |
|    | To declare any interests in respect of recommended items                                 |         |
| 3. | Minutes  | 7 - 20  |
|    | To confirm as a correct record the Minutes of the meeting of Council held on 19 May 2015 |         |
| 4. | Mayor's Announcements  | 21 - 22 |
| 5. | Questions from the public pursuant to Council Procedure Rule No 5.6                      | 23 - 24 |
| 6. | Questions from Members pursuant to Council Procedure Rule No 5.5                         | 25 - 26 |
| 7. | Leader's Announcements   | 27 - 28 |

8. Reports, Minutes and Recommendations 29 - 30

To receive and consider reports, minutes and recommendations from the meetings of the Cabinet and Committees set out in the Minute Book and officers' reports on any matters arising from them, and to receive questions and answers on any of those reports. Matters for recommendation to the Council are indicated below at items 9 to 12.

9. Risk Management Strategy 31 - 38

Item CB 15/40 referred from Cabinet minutes of 24 June 2015

10. Local Code of Corporate Governance 39 - 46

Item CB 15/41 referred from Cabinet minutes of 24 June 2015

11. Treasury Management Update and Annual Report for 2014/15 47 - 50

Item CB 15/42 referred from Cabinet minutes of 24 June 2015

12. Human Resources Strategy Update 51 - 62

Item GP 15/12 referred from General Purposes Committee minutes of 29 June 2015

13. Changes to Constitution - Dismissal of Statutory Officers 63 - 84

14. Appointments to Outside Bodies 85 - 86

15. Sealing of Documents 87 - 88

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

JULIE BEILBY  
Chief Executive  
Monday, 6 July 2015